



**Announcement of Rayong Provincial Labour Office,
Office of the Permanent Secretary, Ministry of Labour
Subject : Declaration of Policy on non-acceptance of all gifts and presents
for carrying out its functions (No Gift Policy)
Fiscal year 2024**

Rayong Provincial Labour Office, Office of the Permanent Secretary, Ministry of Labour has a function as a representative of Ministry of Labour in the region. Moreover, it has a mandate to develop strategies, manage and integrate labour operations in cooperation with line agencies in implementing the policies of the Ministry of Labour, with a view to achieving its goals in maximum outcomes and benefits for the people.

In order to enhance the transparency in its performance that free from corruption and prevent the conflicts of interest for carrying out its functions as well as to build awareness, organizational culture, and honesty which values morality and ethics in fulfilling its duty without expecting something in return, Rayong Provincial Labour Office, Office of the Permanent Secretary, Ministry of Labour adheres to the following guideline;

1. All civil servants and officials of Rayong Provincial Labour Office, Ministry of Labour shall refrain from accepting any kind of gifts and presents while, before and after performing their duties, bearing in mind that any acceptance can lead to corruption and misconduct both at the present time and in the future.
2. Civil servants and officials of Rayong Provincial Labour Office, Ministry of Labour shall not seek to obtain any gifts, presents or benefits.
3. To accept or show gratitude of congratulations, wishes or welcome from or to any guests according to traditional customs, greeting cards, guest books or social media shall be used instead of giving things.
4. Civil servants and officials of Rayong Provincial Labour Office, Ministry of Labour are committed to informing this policy to all guests.

Hereby announced to be acknowledged and strictly observed by all.

Given on 1 February 2024.

(Ms. Sopsis Mudpongdua)

Director Of Rayong Provincial Labour Office